

**Call Agenda**  
**Prairie State Local Government Sustainability Network**  
**June 20, 2012**  
**Time: 3:00 - 4:00pm**

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**Dial-in information:**

- Conference dial-in number: (559) 546-1000
- Participant access code: 191655#
- Press \*6 to mute and un-mute yourself

**Facilitator:** Leah Dettmers, Sustainability Coordinator, Madison County

**Recorder:** Chaddick Institute for Metropolitan Development

**Desired Outcomes:**

- Welcome and introductions, particularly for new members
  - Tom Farace, Senior Planner, Village of Schaumburg
  - Than Werner, Planning & Zoning Administrator, City of Elmhurst
- Prior business reviewed
  - New conference call #; mute feature to prevent background noise
  - Member announcements
- Implementation Segment: Sustainability & city-county relations
  - Presenter: Karen Rozmus, Environmental Services Manager, Village of Oak Park
  - Presenter: Leah Dettmers, Sustainability Coordinator, Madison County
- Special Segment: Best practices for part-time human resources for sustainability offices
- Topic(s) for next meeting(s) determined
- Facilitator(s) for next meeting(s) identified

**Agenda**

<b>Time</b>	<b>Duration</b>	<b>Topic</b>	<b>Process</b>	<b>Lead</b>
<b>3:00</b>	<b>5 minutes</b>	Welcome and introductions	Round robin	Leah Dettmers, Sustainability Coordinator, Madison County
<b>3:05</b>	<b>2 minutes</b>	Align on meeting design	Explanation of meeting structure/items for discussion	Leah Dettmers, Sustainability Coordinator, Madison County
<b>3:07</b>	<b>5 minutes</b>	Prior business <ul style="list-style-type: none"> <li>• New conference call#, mute feature</li> <li>• Member announcements</li> </ul>	Facilitator does a brief reminder of the points covered in previous meeting; Answers questions.  Asks for important announcements	Leah Dettmers, Sustainability Coordinator, Madison County
<b>3:12</b>	<b>15 minutes</b>	Implementation Segment: Sustainability & city-county relations	Karen and Leah discuss the critical components to building and maintaining a strong relationship between cities and counties for	<ul style="list-style-type: none"> <li>• Karen Rozmus, Environmental Services Manager, Village of Oak Park</li> <li>• Leah Dettmers, Sustainability</li> </ul>

			sustainability initiatives	Coordinator, Madison County
<b>3:27</b>	<b>5 minutes</b>	Sustainability & city-county relations: Q&A	Prairie State members respond to Karen's and Leah's presentations	Leah Dettmers, Sustainability Coordinator, Madison County
<b>3:32</b>	<b>10 minutes</b>	Special segment: Best practices for part-time human resources for sustainability offices	Catherine provides 5 best practices for successful use of part-time human resources for sustainability offices	Catherine Hurley, Sustainable Program Coordinator, City of Evanston
<b>3:42</b>	<b>10 minutes</b>	Best practices for part-time human resources for sustainability offices: Idea-sharing exercise	Prairie State members respond to Catherine's presentation; share ideas	Leah Dettmers, Sustainability Coordinator, Madison County
<b>3:52</b>	<b>2 minutes</b>	Select next meeting(s) topic(s)	Topic(s) for the next meeting(s) identified <ul style="list-style-type: none"> <li>• July topic: STAR Community Index</li> <li>• August topic(s)?</li> </ul>	Leah Dettmers, Sustainability Coordinator, Madison County
<b>3:59</b>	<b>1 minute</b>	Identify facilitator(s) for the next meeting(s)	Facilitator(s) identified <ul style="list-style-type: none"> <li>• July facilitator: Catherine Hurley, City of Evanston</li> <li>• August facilitator?</li> </ul>	Leah Dettmers, Sustainability Coordinator, Madison County
<b>4:00</b>		Adjourn		