

## **Prairie State Local Government Sustainability Network - Membership Process**

Adopted July 2015

### Procedure for accepting members

- Interested individuals submit an application and a resume. PSN membership then takes a vote yes or no to accept that member.

### Procedure for expelling members

- People should be actively participation or they should not be members.
- Members are accepted on a 2 year term; at the end of the term someone who is not participating can determine if they want to seek a renewal
- For members who are involved now, recommend to commence with randomly assigning who has 1 or 2 years. And make them staggered; and all new people start on 2 year term.

### Create job descriptions and then do them on a rotating basis

- Membership coordinator – keep track of who is a member, when the people need to be divided up
- Facilitator and Topic coordinator – help keep track of the running list of topics and who is facilitating; connect the meeting facilitator with the topics to support the agenda presentative; assign facilitators at the start of the year and track who facilitated.
- Annual event host committee – someone who lives in the host city plus other volunteers as people are interested.